CRIMINAL BACKGROUND

WQXJGLHQQHWOHGW W L Q J V

6HFRQWKFKHPD\DONVWXGWQWLWVVXHV
WKPDWVXEVHTXHQHWFMDEUUOVWRRULWVKFKLYLVHLGOOG
7KHDUHKURHSWVIRURPSOHWWKLVEJXLUHPHQW
2SWLRQRUYDGRHSRIFXUUHGQXFWRRWRVKHUURIHVVOLFGQOKDHTXDUVHGFHVVIXO
FULPEQPOJURXKHQFN 3OXHEDPLFR SWRR :688ROROHSSHSOLWLGGLHV E\ ID[DW
RHPDLO MR#GZLFKRLUWLDQHHGX

2SWLRQRUYDGRHSRIUHFFEQWWJURXOQGUZLQFHOLGL$7V%RHPSOR\HU
UHTXLUHPPHOQWXEPDLFRSWRR68&ROROHSSHSOLWLGGEL\HDV[RU
HPDLO MR#GZLFKRULUWLDQHHGX

2SWLRQDOLGGFULUHHQRRQXWW6RRPXWWHDOLROGQLVEDLDFJURXTXGHRVUVP ZLWK
SD\PHQWHSWR FRPSOHWH WKLV SURFHVV IROORZ

1. Go to the secure link:https://www.ejobapp-validityscreening.com/p/wsu3256
2. You will need to create a New User account by client link in the upper right hand corner (previous credentials will not work for this updated site)
3. Create a User Registration by completing the required fields and clicking SAVE ðÀ!… Àu0'eCÒKe&FaCr08 confirmation box, click NEXT (bottom right)
4. Complete the Disclosure and enter your signa... box, click NEXT (bottom right)
5. Complete the required fields in the Authoriza... the electronic signature box, click NEXT (bottom...
6. Complete Credit Card payment options (AME...

    i.   7KLV FRVW LV WKH VWXGHQW V UHVSRQVLELOLW\
    ii. Fee/Payment will be charged by you once submitted B B B B B B B B B B B B B B B
7. Schedule Drug Test (if necessary, you will be prompted to select location)
8. Select SUBMIT to complete application

* Your results will not be released to your institution until you successfully submit your request and payment to Validity.

Results will be forwarded to Wichita State University. Instructions on how to access your completed report via your profile page will also be sent via email once your profile has been submitted.

If you have any questions please free to contact &OVDWRRJW at (316) 978- or FODVWRRJW@wichita.edu. You may also contact Validity Screening Solutions with technical questions 913.322.5995, toll-free at 866.920.5995 or via email at students@validityscreening.com