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## **HOW DO I CHANGE MY ROLE IN PEOPLEADMIN?**

- x *This field is now identified as “User Group” and is still located on the upper right hand side of the screen. Click the down arrow to switch between roles within PeopleAdmin.*

## **HOW TO I MOVE FROM POSITION MANAGMEENT TO APPLICANT TRACKING?**

- x *Position Management is now identified as “Positions” and still has an orange title bar. Applicant Tracking is now called “Hire” and still has a blue title bar. To switch between these two modules, click on the 3 blue buttons located in the upper left han*